

**SANDESTIN OWNERS ASSOCIATION, INC.**  
**Safety and Security Committee**  
**June 6, 2023**  
**NOTES**

**Members Present:** Gregg Pierce, Chairman\*, Ray Agnor\*, Connie Yarbrow, Diane Zierhoffer, Kohanna Miller, Mike Smith, Ralph Carroll, Steven May\*, and Alex Gonzalez Bernard\* (\* Attended via zoom)

**Others Present:** Victoria Klamerus, Assistant Executive Director, Jimmy Willis, Director of Security, Jennifer Bailey, Finance Director, Melissa Cocks, President of SOA Board, and Aimie Trussell, Executive Assistant.

**Previous Meeting Notes:**

Members reviewed the notes from the April 11, 2023 meeting and it was noted that Connie Yarbrow attended in person, not via zoom. This will be updated.

**New Business**

**Golf Cart Inspection Requirement Discussion**

Jimmy Willis stated that a request had been received to require a full 10-point inspection of golf carts during registration. Mr. Willis stated that he reached out to a few golf cart companies to find out what their safety inspection includes. It was discovered that it includes battery, speed verification, tire pressure, etc. Discussion ensued regarding the cars on the road that don't require this inspection from SOA or the State of Florida. In addition, this type of inspection would require specific tools, additional staff time and training, and that vehicle speeds vary by type. Members agreed that this type of inspection should not be added to the golf cart registration requirements.

**New Golf Cart Fee Proposal**

Victoria Klamerus presented the idea for a fee to be charged when owners register a new golf cart. Ms. Klamerus explained that the cost of the decals, staff time to complete inspection and registration process, as well as security's time for monitoring, has increased immensely over the last few years with the number of golf carts on property. Discussion ensued regarding the cost of the decals and stickers and alternate options of only charging after an allotted number is issued per owner. The members feel this is a service provided by the SOA to the owners and should be covered by assessments. Melissa Cocks pointed out that with the requirement to add staff to cover the customer service desk duties, this cost could be included with any assessment increase that may be proposed. Steven May suggested that Jimmy reach out to other companies to compare prices for RFID's and the stickers. **<ACTION>**

**Golf Cart Verbiage Changes**

Victoria Klamerus shared that the current verbiage in the Golf Cart Policy regarding units owned by an LLC does not specify limits on how many carts can be registered if there are multiple units owned by the same LLC. She also pointed out that the language regarding insurance requirements needs to be clarified to state that the insurance must be in the name of the owner. These changes will be presented to the Committee prior to registration renewal at the end of this year.

**Old Business**

**Camera System Upgrade Quote**

Jimmy Willis reviewed the quote from Patriot Technologies to upgrade the camera software, which includes new server at the North Gate, a onetime system set-up fee, an upgrade on four of the existing cameras, software (that works with current cameras in use) and a 2-year warranty. The members discussed the fees related to monthly service and maintenance compared to current expenses as well as the benefits/needs of this system upgrade.

Ralph Carroll made a motion to recommend the project to the Board of Directors at a cost of \$15,700 with Patriot Technologies as the vendor. Connie Yarbrow seconded the motion and it passed unanimously. **<ACTION>**

**Lifeguard Agreement Discussion**

Jimmy Willis reminded members that at the last meeting all agreed that the life guard services should remain in place. Subsequently, the Board of Directors has discussed this matter and also agrees that the service is beneficial to the membership and guests; however, options to avoid an increase in the insurance premium should be researched. Jennifer Bailey pointed out that the current contract with the South Walton Fire District is

renewable for another year at the same cost and that Tom Cooper is in communication with them regarding the minimum umbrella liability coverage insurance requirements.

To summarize, Mrs. Bailey explained that if the umbrella liability policy for lifeguards is currently \$5M and if this requirement can be lowered, the insurance premium would reduce. The members asked whether the SOA's other commercial umbrella policies would cover the lifeguards. Mrs. Bailey will have Tom Cooper check with the SOA insurance agent.

### **Chief's Report**

Jimmy Willis reviewed the year to date Chief's Report and commented that traffic numbers were down this year compared to last year. It was pointed out that there has been an increase in speeding tickets and members commented that they are glad to see citations being issued. Jimmy was asked to verify that all flashing solar powered speed limit signs are working. **<ACTION>**

### **Member Comments**

An update regarding suggestions submitted to the Communications Committee was shared by Melissa Cocks. There is a group of interns from Seacoast Collegiate High School that will be creating public service announcements (PSA) videos. The videos will be posted to social media platforms such as Tik-Tok, YouTube, and Facebook and eventually be connected to QR codes. To start, the PSA topics will cover golf cart safety, bicycle rules, how to find the tunnel, and beach flags and safety,

**Next Meeting:** August 8, 1:30 p.m.