

SANDESTIN OWNERS ASSOCIATION, INC.
Safety and Security Committee
August 8, 2023
NOTES

Members Present: Gregg Pierce, Chairman*, Connie Yarbrow, Diane Zierhoffer, Mike Smith*, and Steven May (* Attended via video conference).

Others Present: Jimmy Willis, Director of Security, Melissa Cocks, President of SOA Board, Aimie Trussell, Executive Assistant, and Terry Cost, Director of SOA Board.

Previous Meeting Notes:

Members reviewed the notes from the June 6, 2023 meeting. No changes noted.

Melissa Cocks referenced the golf cart fee proposal item that was addressed at the June 6 meeting, clarifying that this item had not been taken to the Board of Directors yet, but was being looked at by the Finance Committee. Mrs. Cocks explained that while reviewing the 2024 proposed budget, the Finance committee members felt that the expenses related to registering golf carts is being paid for by all owners; however, it is not a service all homeowners use or have access to due to parking restrictions. An example of a similar charge that is incurred was for irrigation as all homeowners do not have access to SOA irrigation; therefore, the fees associated with providing the service cannot legally be covered with the annual assessments. Mrs. Cocks advised that the amount of the fee has not been determined but due to the discussion at the Finance Committee budget workshop, she wanted to let the Safety and Security Committee members know that it is an ongoing discussion. Members had no further questions or discussion.

New Business

Proposed Revision to Golf Cart Rules

Jimmy Willis stated that the proposed revisions are to clarify current verbiage and not necessarily new policies. Mr. Willis reviewed the following proposed changes:

- Page 2, Section 2. F.) "Units owned by an LLC, Trust, Estate or other similar entity may register 2 carts, unless the person requesting to register the cart already has 2 carts registered in their name at another Sandestin Property."
- Page 3, Section 2 H. "At the time of registration, the cart owner shall produce proof of insurance coverage in the cart owner's name that identifies the cart that is being registered."
- Page 3, Section 2. I. "Long term" was added in front of "renter" to clarify this is for those with a lease of at least 6 months.

Mr. Willis explained that this language clarifies what has been applied operationally; however, some owners have challenged the language. (in regards to the LLC ownership and insurance.

Terry Cost requested clarification on the process to confirm that the insurance met the rules. Staff answered that when the registration form is filled out, they are required to provide proof of insurance that identifies the cart and has the same ownership name. It was noted that the registration form and insurance is kept on file for reference

Connie Yarbrow made a motion to recommend approval of the proposed revisions to the Golf Cart Rules to the Board of Directors for approval. Stephen May seconded the motion and it passed unanimously. **<ACTION>**

Turnberry RRFB Crosswalk Request

Jimmy Willis advised that the intersection of Turnberry and Baytowne Ave. tends to be a busy intersection for traffic and pedestrians. He would like to install a RRFB (Rectangular Rapid Flash Beacon) in this location at a cost of approximately \$6K (\$5600 + tax) from Capital Funds since it is not included in this year's operating budget.

Melissa Cocks requested clarification regarding the placement of current RRFBs as the project slides on the website show one on Audubon Drive. Mr. Willis advised that at the time of install, the committee agreed that one should not be placed there. Staff will update the slides. **<ACTION>**

Discussion ensued regarding other high traffic areas where speeding is an issue, noting the east side of Baytowne Ave.

Diane Zierhoffer made a motion to recommend approval to purchase a RRFB Crosswalk sight for the Turnberry/Baytowne Ave intersection at a cost not to exceed \$6K from Capital Contribution. Connie Yarbrow seconded the motion and it passed unanimously. **<ACTION>**

Chief's Report

Jimmy Willis reviewed the year to date Chief's Report and commented that traffic numbers were up this year compared to last year for June and July. Jimmy advised that the count includes the north, south, east and small gate at the Welcome Center and does not include the golf cart gate. Discussion ensued regarding the count including SOA and the report should be broken down by type of RFIDs (owners, contractors, employees, etc.) Melissa Cocks stated that, overall, the report is for statistical purposes and are used by the Board of Directors for various decisions, like the East Gate remodel.

Stephen May asked why the Burnt Pine gate was not included in the report and if the Safety and Security Committee is involved in the consideration of the Burnt Pine gate remodel. Jimmy advised that while the database can track the Burnt Pine gate traffic count, the report is for vehicle counts entering Sandestin, so any cars counted at Burnt Pine would be duplicated. Mr. Willis further explained that Burnt Pine HOA is reviewing the remodel of the gate and while SOA staff is aware of the discussion, the process will be handled by the HOA. Melissa Cocks noted that any questions regarding the design details should be directed to the Burnt Pine HOA; however, the plans will require SOA ARB approval.

Member Comments

ASIS Membership

Jimmy Willis opened the floor to Stephen May who requested to speak to the committee members about ASIS (American Society for Industrial Security). Mr. May explained that ASIS is an international not-for-profit organization that is a networking group for the Security industry. While it does require membership, it is open for anyone to join. Mr. May provided the pricing breakdown and the Subject Area Communities, stating that the section is broken down into various options for resources. He felt that Mr. Willis could benefit greatly not only from the physical security training and the self-directed training but more from the networking.

Jimmy thanked Mr. May for this resource and stated he would review this year's budget to see if there are funds available as well as what ASIS has to offer.

Upcoming Citation Changes

Diane Zierhoffer requested an update on the changes to fines being issued that was mentioned at the last meeting. Melissa Cocks explained that there is a change in FL Statute, effective Oct 1, that will require the opportunity of a hearing to be held prior to the fine being issued. Mrs. Cocks stated the details of how this will be handled operationally is being reviewed in regards to what the notice requirements are, how often the hearings would need to be scheduled, etc. Members discussed the challenges with this process due to the volume of rental guests and their availability to attend a hearing and if it would then reflect on the homeowner or rental management company. Mrs. Cocks advised that updates will be provided as additional information is available.

<ACTION>

Parking Situation at Mike Hayes / Marina

Gregg Pierce advised that Ralph Carroll shared a photo with him and Jimmy Willis that showed the Marina entrance being blocked due to cars being parked on both sides of the road on the evening of July 3. He feels this is a safety issue as there is no access for emergency vehicles. Mr. Willis explained that a patrol was assigned to this area earlier in the evening with cones; however, the officer responded to a call and by the time he returned, the cones were moved and cars were parked in their place. Mr. Willis further explained that SOA maintains curb to curb on the street and there are limits on what can be done; however, painting "NO PARKING" in red has been discussed. The committee members discussed additional options such as towing, cameras on trailer bed, hiring outside companies during events and limiting visitors in the gates once parking is full. Members were asked to email Jimmy with ideas or contact information for outside security.

Next Meeting: October 10, 1:30 p.m.